

**CITY OF NEW LONDON**  
**MINUTES OF BOARD OF PUBLIC WORKS MEETING**  
**Monday, August 3, 2020 at 4:30 p.m.**

Members Present: Mike Barrington, Bob Besaw, Fred Zaug, Dave Dorsey,  
Mike Pinch(via Zoom)

Council Members: Mayor Herter(via Zoom), Tom O'Connell, Dennis Herter

Others Present: Chad Hoerth; Director of Public Services  
Michelle Lambrecht; Public Services Administrative Assistant  
Ben Greuel; WWTF Chief Operator  
Jeffrey Schlueter; City of New London Police Chief  
Jason Bessette; New London Utilities Manager  
Ellen Krabbe, Janessa Genteman; Rural Roads ATV Club  
Adam Dobbert; NECW ATV Association  
Adam Prill; Wohlt Creamery

Barrington called the meeting to order at 4:30 p.m.; Motion by Zaug seconded by Besaw to approve the agenda as presented. *Motion carried by all*

Wastewater Treatment Facility Update: There were no questions or concerns on the WWTP monthly reports.

Consider request to adopt a Well Head Protection Plan Ordinance for New London Utilities: Bessette explained New London residents and surrounding areas depend on groundwater as a safe drinking water supply. Certain land use practices and activities threaten or degrade groundwater quality. The purpose of the Well Head Ordinance is to protect the future of the City of New London municipal water supply and areas from which the City wells draw water and to promote the public health, safety, and general welfare of the residents of the city and surrounding areas.

Besaw moved, seconded by Zaug to approve the Well Head Protection Plan Ordinance for New London Utilities. *Motion carried by all.*

Discussion and possible action on an Ordinance designating ATV/UTV routes in the City of New London: Discussion took place regarding the creation of a draft ordinance designating ATV/UTV routes in the City of New London. Chief Schlueter researched ordinances including from the communities of Platteville, Antigo and Rhinelander. After reviewing the information it was decided to draft the city's ordinance after Rhinelander's as it seemed to line up the best for the City and complies with a current proposed Outagamie County ATV/UTV ordinance. Chief Schlueter suggested next taking the draft ordinance to the city attorney for review.

Zaug moved, seconded by Dorsey that the draft ordinance be sent to the city's attorney for review. Motion carried 5-3. Zaug, Pinch, Mayor Herter, O'Connell, and Dorsey voting aye. Besaw, Barrington, D.Herter voting nay.

Review and consider consolidation of brush and compost drop off sites: Hoerth reported that the brush piles have been cleaned up at Floral Hill and behind Hatten Stadium and asked the board's opinion about closing down the Floral Hill compost dump site for public dumping siting concerns of constant illegal dumping of garbage and construction materials and the city paying dump fees and staff time to dispose of the garbage. The dump site behind the WWTP would remain open and staff would haul brush out of that site as needed. Concerns were raised about spending too much staff time hauling brush. Hoerth stated that the department will do this on a trial basis and evaluate the process. The consensus of the board was to proceed with the trial. *No Motion was made at this time.*

Consider agreements from McMahon and Associates for design work of North Water Street and Pearl Street: Hoerth reviewed some of the details of a recent STP Urban Grant award to assist with the cost of North Water Street. The grant does not include work for Pearl Street. Another grant will be submitted for the Pearl Street project in the 2022-2027 STP Urban Grant cycle. The street design proposals only include the design work for the roadway and storm sewer work. Sanitary sewer replacement costs are not eligible towards the STP Urban Grant.

Zaug moved, seconded by Dorsey that council approve hiring McMahon and Associates for design work of North Water Street and Pearl Street. *Motion carried by all.*

Consider agreements from Archaeological Research, Inc. for Phase I Archaeological investigation of North Water Street and Pearl Street: Hoerth explained that the STP Urban Grant has many strings attached which is why the city needs to perform Archaeological and Historical surveys.

Besaw moved, seconded by Barrington that council consider hiring Archaeological Research, Inc. for Phase 1 Archaeological investigation of North Water Street and Pearl Street. *Motion carried by all.*

Consider agreements from Heritage Research, LTD for a historical survey evaluation of North Water Street and Pearl Street: Hoerth clarified that the historical work is for a "preliminary" survey. Once determined, if there are any historic buildings that may be impacted, additional work may need to be done to satisfy the grant requirements and prepare additional documents.

Besaw moved, seconded by Zaug that council approve hiring Heritage Research, LTD for a historical survey evaluation of North Water and Pearl Street. *Motion carried by all.*

Director's Report: The Director's memo was included in the agenda packet and reviewed by the committee.

Service Anniversary Report:

- Ben Greuel completed 20 years of service on July 3<sup>rd</sup>
- Luke Hammons completed 5 years of service on July 28th

Next month's agenda items:

ATV/UTV ordinance review

Tour Waste Water Treatment Facility

Other matters: None presented

There being no further business a motion was made by Zaug and seconded by Besaw to adjourn the meeting at 5:15 p.m. *Motion carried by all.*

Chad Hoerth; Director of Public Services