CITY OF NEW LONDON
MINUTES OF BOARD OF PUBLIC WORKS MEETING
Tuesday January 2, 2018

Members Present: Mike Barrington, Bob Besaw, Ron Steinhorst

Members Absent: Lori Dean, Dennis Herter

Council Members: Mayor Henke, Dave Morack, John Faucher (entered @ 4:57 p.m.)

Others Present: Kent Hager; City Administrator
Chad Hoerth; Director of Public Services
Ben Greuel; WWTP Chief Operator
Michelle Lambrecht; Administrative Assistant

Chairman Barrington called the meeting to order at 4:35 p.m.
Motion by Steinhorst and Besaw to approve the agenda.

Wastewater Treatment Plant Update: Greuel talked about his monthly memo to the Board along with a detailed summary of future needs/upgrades for the treatment plant. Greuel also addressed questions regarding Lift Station #2.

Discussion & Possible action on The Safe Routes To School's Grant: Hoerth reviewed his memo and explained that there are many issues and unknowns regarding this project. Hoerth and Mayor Henke recommend the release of this grant as it appears that the city is not prepared at this time to move forward. Hoerth stated that the city may be financially responsible for grant administration costs that the DOT has incurred up to this point.

Motion by Besaw and seconded by Steinhorst to recommend that the city releases The Safe Routes To School's Grant and cancel the project. Motion carried by all.

Approve a Preliminary Assessment Resolution declaring intent to exercise special assessment power under WI State statues: Hoerth presented a resolution which is the first step in the assessment process for assessing the cost of sanitary sewer replacement for the Division Street reconstruction project.

Motion by Steinhorst and seconded by Besaw to approve the Preliminary Assessment Resolution assessing the costs of sanitary sewer laterals for the Division Street reconstruction project. Motion carried by all.

Review and consider approval for an agreement with Ranger Services for creating a tree planting plan & bid specifications for Division Street: Hoerth explained he has been working with Ranger Services to potentially hire them for street tree planting for Division Street and to create bid specifications for the project. Ranger Services provided a quote of $3,700.00 for this project. Hoerth is

recommending the approval to hire Ranger Services in the amount of $3,700.00 to create a tree planting plan and bid specifications for the Division Street project.

> Motion by Besaw, seconded by Steinhorst to recommend that city council approve hiring Ranger Services for the amount of $3,700.00 for a tree planting and bid specifications plan for the Division Street Project.
> Motion carried by all.

Approve an Engineering Agreement with McMahon for General Engineering Services: Hoerth presented an agreement with McMahon for General "day to day" Engineering Services. Since the city combined the Public Works and Park and Recreation Director positions the city will need to contract out for engineering needs.

> Motion by Besaw, seconded by Steinhorst to approve a General Engineering Services Agreement with McMahon.
> Motion carried by all.

Consider a request to install a street light on the corner of House Road and County S: Besaw informed the committee that he received a request to add a street light to the corner of House Road and County Hwy S. Several committee members agreed that the intersection is dark at night.

> Motion by Steinhorst, seconded by Besaw to approve installing a street light on the corner of House Road and County S.
> Motion carried by all.

Other Matters/Updates: Hoerth reported on other projects that were already in process or beginning soon. Don Goodreau also completed 12 years of service with the city on December 5th.

Next month Agenda Items: Possible updates on the Division street project, Discussion to consider adding a street light to the corner of Klatt Road and Hwy W.

Motion by Steinhorst to adjourn the meeting @ 5:09 p.m., second by Besaw. Motion carried by all.

Chad Hoerth
Director of Public Services