

**CITY OF NEW LONDON  
MINUTES OF BOARD OF PUBLIC WORK MEETING  
TUESDAY, AUGUST 5, 2008**

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Members Present: Chairman, Arien Herminath, Mike Barrington, Bill Kopitzke,  
Dave Morack and Tom O'Connell

Others Present: Rob Wagner & John Stelmacher, Wisc. Dept. of Transportation  
Gary Henke, Mayor  
Carol Radtke, Director of Public Works  
Jeff Bodoh, D.P.W. Engineer  
Louis Dresen, W.W.T.P. Superintendent  
John Faucher, Press Star  
Mary Tate, 2<sup>nd</sup> District Alderperson  
Lori Dean, 3<sup>rd</sup> District Alderperson  
Dennis Herter, 5<sup>th</sup> District Alderperson  
Lee Rousseau

1. The meeting was called to order by Chairman Herminath at 4:30 P.M. with a quorum present. Motion by Barrington, 2<sup>nd</sup> by Morack to approve the agenda as presented. All voting aye. Motion carried.

2. Presentation by D.O.T. Regarding Status of Hwy. 15. Two representatives from the Wisconsin Dept. of Transportation, Rob Wagner, Project Engineer and John Stelmacher, Design Engineer for the USH 45-STH 15 Interchange Project provided mapping and the most up-to-date details regarding the Hwy. 15 Project. In brief, they stated there were design challenges due to the railroad crossing, thus they are proposing a full cloverleaf, which is suppose to provide traffic calming and reduce accidents. In 2010 they will be requesting the funding from the State. Even then it may be 6 or more years before the actual construction. They suggested attending the upcoming public hearings as a means for the city to expedite this construction. They provided answers to many questions from the persons in attendance.

3. Update on the Wastewater "Headworks" Project. Louie Dresen informed the Board of the construction progress since our last meeting, with the major items being the installation of the new pumps, construction of the building and a new rubber roof. Staab Construction is doing a good job overall and continues to stay on schedule.

Louie stated that the plant operations are going well but he is still experiencing problems related to flows with one of the industries. It was suggested Louie engage Staab Construction to give the industry a proposal for some changes.

4. Update on Wyman Street Reconstruction Project. Director Radtke advised that that all of the sanitary and water main construction has been completed, curb & gutter and sidewalk is done to the intersection of Washington Street and this week a binder coat of asphalt was placed from Wolf River Ave. to Washington Street. She commented that this will open up Beacon Ave. and provide a detour route for the Wolf River Ave. / Shawano Street intersection project that Waupaca Co. anticipates starting very soon.

There is also another Wyman Street Progress Meeting scheduled for August 6<sup>th</sup>, to keep the residents informed. All in all, this project is going well.

5. Status of Wyman Street Lateral Complaint. Radtke informed the Board that this sewer complaint was properly processed with the Clerk's office. Jim Villiesse has met with this individual and the complaint has been resolved.

6. Approve Change Order for Millard Street Project. This change order allows for a new sanitary manhole to be constructed on the city's Millard Street Sewer Project. This manhole was uncovered during construction but was not shown on our plans. We televised the line and found an old block style manhole in poor condition. Our contractor Don E. Parker Excavation, Inc. will replace it for a cost of \$3,190.55. Motion by Barrington, 2<sup>nd</sup> by Kopitzke to approve the change order for Don E. Parker Excavation, Inc. to replace a manhole on Millard St. for \$3,190.55. 4 voting aye. Morack abstained. Motion carried.

7. Discuss Adopting Sanitary Sewer Lateral Replacement Policy. This item was initially discussed at the March 2008 Board meeting. At the present time, when the city has a sanitary sewer main project, there is no provision requiring the private property owners to replace their service lateral on their private property. Some communities have adopted policies requiring mandatory replacement of the entire lateral if it does not meet the current plumbing code, that being a PVC pipe. This will be a very helpful tool in the future when the Public Works does sewer construction and eliminate the need for public hearings. A copy of a policy that Public Works would like to have the city approve was provided to the Board members for review. This will be followed by an ordinance change that will be forthcoming. Motion by Morack, 2<sup>nd</sup> by Kopitzke to approve a Waiver of Special Assessment Notice for Sanitary Sewer Laterals as presented by the Public Works office. 4 voting aye. O'Connell opposed. Motion carried.

8. Potential Sidewalk Project for 2009. Herminath informed the Board there was a request that a handicap ramp be installed on the south side of N. Water Street across from Lincoln Ct., because it is very difficult for someone in a wheelchair to access the restaurants and businesses in the mid-block. This is the 2<sup>nd</sup> time this request was made and the complainant intends to contact ADA if we don't honor the request. Motion by Morack, 2<sup>nd</sup> by Kopitzke to approve the installation of a handicap ramp on N. Water Street across from Lincoln Ct. Funds can be taken from the Street Program budget. All voting aye. Motion carried.

This request also opened up the opportunity to review the condition of the sidewalks and the need for other handicap ramps in the downtown. The 10-year sidewalk program was discontinued in 2007 due to budget constraints. Since downtown sidewalks are one of the biggest liabilities, the Board and D.P.W. staff would like to have Finance & Personnel Committee consider putting \$75,000 in the 2009 budget for sidewalks.

It was recommended that sidewalk replacement be included in Wisconsin Street and State Street 2009 potential street reconstruction projects.

Motion by Kopitzke, 2<sup>nd</sup> by Morack to recommend that the Finance & Personnel Committee approve \$75,000 for the 2009 budget. \$50,000 for sidewalk replacement in the downtown and \$25,000 to install handicap ramps. All voting aye. Motion carried.

9. Proposed Sidewalk for New London Family Medical Center Parking Lots.

The NLFMC personnel contacted the building inspector's office to review their plans to demolish a house and build a new parking lot on Mill Street, between Montieth and High Streets. Since many pedestrians already cross this lot to access Kwik Trip, it was suggested it would be much safer for these pedestrians if sidewalks were installed on existing Mill / Montieth St. parking lot, as well as the newly proposed parking lot. NLFMC was in favor of this proposal and would accept a recommendation from the Board to install sidewalks.

Motion by Morack, 2<sup>nd</sup> by Kopitzke to request that the permit for New London Family Medical Center parking lot on Mill Street be contingent on installing sidewalk across the existing parking lot, at Montieth St. and Mill St., and across the newly proposed lot on Mill St, between Montieth and High Streets. 4 voting aye. O'Connell voting nay. Motion carried.

10. Discuss Change of Work Orders for Street Division Employees. At the last Board meeting Herter asked that consideration be given to a 4-day work week for Street Division crews as a cost saving measure. D.P.W. personnel investigated this matter with staff and the employees. They provided rationale that would not favor such a change at this time.

11. Monthly Reports of the Director and Engineer. Reviewed by the Board.

12. Other Matters if any. Bodoh presented a plaque from the DNR Knowles-Nelson Stewardship Program to be placed on the former Mentzel property adjacent to Loss Park. This program provided grant money to assist in the demolition of the house.

Herminath advised Bodoh to continue further investigation into the potential for building a new city garage on the current city yard property.

Morack requested that next month's meeting agenda include the review of the mechanics monthly equipment maintenance logs.

There were several complaints from Board members regarding road problems.

Motion by Barrington, 2<sup>nd</sup> by Kopitzke to adjourn the meeting at 6:10 P.M. All voting aye. Motion carried.