

CITY OF NEW LONDON
MINUTES OF BOARD OF PUBLIC WORKS MEETING
TUESDAY, NOVEMBER 4, 2008

Members Present: Chairman Arien Herminath, Mike Barrington, Bill Kopitzke,
Dave Morack and Tom O'Connell

Others Present: John Romberg, 1st District Alderperson
Mary Tate, 2nd District Alderperson
Kent Hager, City Administrator
Jeff Bodoh, Public Works Engineer
Louie Dresen, W.W.T.P. Supt.
Lee Rousseau

1. The meeting was called to order by Chairman Herminath at 4:30 P.M. with a quorum present. Motion by Morack / Barrington to approve the agenda. All voting aye. Motion carried.

2. Update on the Wastewater Treatment Plant. Louie Dresen noted that the new headworks is operating. Dresen said that the contractors are working on pinch list items, such as electronics review, fixing a door and putting together some of the operation and maintenance manuals. Dresen discussed the sludge spreading and that it was going good other then the loss of one field to spread on. Dresen pointed out that there is about 200,000 gallons of sludge left in the tank. He also mentioned that the DNR standards for landspreading would be tougher next year. Romberg questioned whether current holding tank disposal fee was high enough. Dresen said that Jim Villiesse reviewed fees from other municipalities, and found that New London's fee was near the average (\$14.50/ 1,000 gallons). The board asked Dresen to review what the cost of accepting the holding tank waste is and whether the City needs to adjust the fee.

3. Update on the Beacon Street Reconstruction Project. Bodoh metioned that he has been scheduling the lateral televising on Beacon Street and that most of the laterals should be televised by November 8th. Bodoh briefed the Board on the walk thru meeting Romberg, Herminath, Henke, Thompson and Bodoh had on November 4th to review the sidewalks and trees. There was a question about replacement of the gas main. Bodoh noted that he did call the gas company and they are continuing to work on this project, they are waiting for an updated plan from the Engineer. O'Connell asked about the detour during the construction of the project. Bodoh said the detour would be Wolf River Avenue.

4. Update on the 2008 Construction Projects – Wyman Street and Wolf River Avenue. Bodoh noted that Waupaca County Highway Department finished the landscaping on Wyman and Wolf River Avenue. The County is currently working on constructing the retaining walls along Wyman Street. They should be finished later this week. Members of the Board noted that most of the comments they have heard about Wyman or Wolf River Avenue projects have been positive.

Kopitzke did note that a truck driver told him that turning left from the west on Wolf River Avenue is more difficult because of the traffic island.

5. Request permission to do a Request for Proposal for a study of the Public Works Facility needs. Herminath explained that we would like to do a study of the Public Works facility needs. He noted that this would give the City a better idea of how large the proposed garage needs to be and provide a estimate for the potential cost. Romberg stated that we need a better-defined footprint of the building so the City can determine the need for land. Morack pointed out that the Council and City staff need to determine what level of maintenance will be done in house.

Motion by Kopitzke / Morack to authorize City Staff to Request Proposals for a facilities needs study. All voting aye. Motion carried.

6. Discuss Department of Public Works Reorganization. Herminath and the Mayor briefed the Board on the meeting they had with the Parks, Street and Treatment Plant employees. The Mayor pointed out that there were some rumors about what might happen to the Public Works Department and that the meeting dispelled most of the rumors. There was dicussion about how the Director of Public works position is going to be handled. Hager pointed out that he was handling this with assisance from Bodoh. The Mayor suggested that an administrative assisant be hired for the Public works Department. Bodoh said that the assisant could be shared with the Park and Recreation Department. There was some discussion about the Assistance possible duties. Romberg made note that there was a job discription for and Administrative Assistant position for the Public Works Department and that the Public Works Committee should review this discription.

7. Monthly Reports of the Engineer. There was a question about whether Saputo installed a new flowmeter. Bodoh will investigate this.

8. Other matters. Morack asked that the Capital Projects list be reviewed at next month's meeting.

Motion by O'Connell / Barrington to adjourn the meeting at 5:50 P.M. All voted aye. Motion carried.