**City of New London**

**Planning Commission Minutes**

**Thursday, July 28, 2022**

**Roll Call**

Meeting was called to order at 05:15 p.m. Those in attendance were Chairman Bob Besaw, Jason Bessette, Dona Gabert, Susie Steingraber, Mayor Mark Herter (started out in zoom and joined group at 05:30 p.m.) and Jamie Walbruck

Others in attendance: Building Inspector/Zoning Administrator: David Vincent, City Administrator: Chad Hoerth, Balynda Croy (District 2), Mike Barrington (District 5) and from the public; Lee M. Shaw (representative from Town of Mukwa), Jordan Brost (representing Point of Beginning) and Justin Diem (no affiliation listed).

The meeting was called to order by Chairman Besaw at 5:15 pm.

Group participated in the Pledge of Allegiance.

A motion was made by Gabert to “Adopt the Agenda” and seconded by Bessette, carried by all.

The April 28, 2022 meeting minutes were reviewed. A motion to accept the minutes was made by Bessette and seconded by Steingraber, carried by all.

The first item on the agenda was a detachment (de-annexation) of a property with a current address of 1905 Starlight Drive and a parcel number of 33-14-71151. A motion was made to recommend the approval of the detachment to council for consideration. The motion was made by Gabert and seconded by Steingraber, carried by all.

The proposed C.S.M. (Certified Survey Map) for the First State Bank project was presented by Dave Vincent. The proposal would combine 4 existing lots on Lincoln and Waupaca streets (with a 50 foot or so section of the southern portion of the southernmost parcel split off to create a separate parcel). A motion was made by Walbruck to approve the C.S.M. and seconded by Steingraber, carried by all.

The next item was a proposal to adopt a new Well-head Protection Plan and move it from the Utilities Code to the Zoning Code. Jay Bessette explained the process and goal of the Plan to protect wells within the city from contamination, etc. The Plan was generated by a representative of the Wisconsin Rural Water Association of which New London is a member. A motion to recommend approval to send to council for consideration was made by Gabert, seconded by Steingraber, carried by all with the exception of Bessette (abstained).

A facade improvement proposal was submitted to the commission for replacing existing mirrored panels along the street side of the building at 401 W. North Water Street (Living Water Assembly of God). The owner provided a mock up to represent the finished covering for consideration. The Zoning Administrator stated the proposal would fit within the guidelines specified in the Zoning Ordinance. A motion to approve the facade improvement was made by Gabert, seconded by Steingraber, carried by all.

The next topic was a discussion about creating an ordinance that would allow chickens in residentially zoned parcels. The Zoning Administrator was tasked with creating an ordinance for consideration.

Future agenda items are continuance of Comprehensive Plan project, site plan for First State Bank and a continued discussion of creating a chicken ordinance.

A motion was made to adjourn by Gabert, seconded by Steingraber, carried by all.

Meeting adjourned by Chairman Besaw at approximately 05:54 p.m.

Respectively submitted by David Vincent-Zoning Administrator