

**New London Library and Museum**  
**Board of Director's regular meeting—January 19, 2009**

President Ken Renning called the regular meeting to order at 5:00 p.m. Present: Judy McDaniel, Chris Bermann, Jo Collar, Ron Steinhorst, Diane Dorow, Sue Krejcarek, Ken Renning, Library Director Ann Hunt, and Interim Museum Director Alice Gilman. Others present were Faye Wohlrabe, Joel Kable, Lori Schneider, and Dan Froding. They are members of Friends of the Museum and Friends of the Library.

Motion was made by McDaniel/Steinhorst to approve the minutes of November 17, 2008. Motion carried. Motion made by Steinhorst/McDaniel to approve the minutes of the December 1, 2008 meeting. Motion carried. Motion made by Krejcarek/Dorow to approve the minutes of the December 8, 2008 meeting. Motion carried. Motion made by Krejcarek/Steinhorst to approve the financial reports of the library and museum. Library bills amounted to \$4303.09, and museum bills amounted to \$800.95 and \$87.90. Motion carried.

**Museum Director's Report**

Alice Gilman celebrated 3 years of service. The veteran's holiday trees were taken down. The American Legion Auxiliary is considering different options for next year. 6468 visitors toured the museum in 2008. Ladies from the United Church of Christ Women's Fellowship attended a presentation on archeology. The Friends of the Museum will meet on February 9<sup>th</sup>. Jim Villiesse will be discussing further possibilities of placing some of the collection into a fireproof safe.

**Library Director's Report**

Two new computers will be installed in January. OWLs is working on software that will allow patrons to pay fines and bills online. The library will be getting a labeling program. A short user's survey was conducted in December. Most of the comments were positive. Many of the lower marks came in the availability of materials. Comments of the staff were complimentary. The present programs will continue. Janet will observe Waupaca's adult programs.

**Discussion/Actions**

Several members of the Friends of the Museum and the Friends of the Library attended the meeting. They discussed their group's achievements and future goals. The board made updates and revisions to the library survey that will be sent out in February. An article/ad will be put in the paper (Post Crescent, Post Crescent West, and Buyers' Guide) on February 2 about the survey. About 6000 will be run at the Buyers' Guide. The survey will be in the Buyers' Guide and online as of February 9<sup>th</sup>. Surveys will be complete by February 25<sup>th</sup>. Ann Hunt, Sue Krejcarek, Diane Dorow, and Ken Renning will review library policies. Results will be presented to the Board for review. Circulation statistics and attendance statistics for both library and museum were compiled and shared with the Board and the New London City Council.

The Board reviewed the museum director's position description. No amendments to the job description were needed. A meeting will be held on February 2<sup>nd</sup> to review the candidates that have applied for the position of museum director. The OWLs agreement was reviewed. A motion was made by Steinhorst/Bermann to accept the OWLs agreement. Motion carried.

A motion made by Bermann/Steinhorst to adjourn the meeting at 6:35 p.m. was made. The motion was carried. The next monthly meeting will be held on Monday, February 16th at 5:00.

Respectfully submitted,

Christine Bermann, Secretary