

New London Library and Museum

Board of Director's regular meeting—April 21, 2008

President Sue Krejcarek called the regular meeting to order at 5:00 p.m. Present: Sue Krejcarek, Christine Bermann, Judy McDaniel, Diane Dorow, Ken Renning, Mary Tobey, Library Director Ann Hunt, and Museum Director Angie Seidl. Ron Steinhorst was not present; his absence was excused. Motion made by McDaniel/Bermann to approve the minutes of March 17, 2008. Motion carried.

Motion made by Renning/McDaniel to approve the financial reports of the library and museum. Library bills amounted to \$20,165.42 and the Museums bills amounted to \$757.33. Motion carried. Noted is income for the month—library, \$64,151.96 and museum, \$370.26. The Library Trust has a balance of \$41,860.00, and the Museum Trust has a balance of \$13,602.13. Discussion followed about investigating the difference between a trust and a foundation account.

Library Director's Report

The old newspapers have been sent to Integrated Imaging to get them on microfilm. Only one issue was missing. The New London Republican will be ordered from the historical society.

A cash register has been purchased to better track our monies. It has been programmed for five different departments to keep a weekly total of fines, copies, printing, faxes, and lost and paid books.

Ann (Director) will be attending the Wisconsin Public Libraries Conference in Stevens Point for two days near the end of April.

200 first graders will be introduced to the library during the annual First Grade Roundup. Jodi (Children's Librarian) attended the Literacy Fair held at Emanuel Lutheran School. A four-week story time will be held in May. Then the Summer Reading Program will begin. The elementary school children will be entertained with the movie, **Hoot**, and do an Earth Day craft during elementary early release day.

Museum Director's Report

Museum volunteers who gave over 40 hours in 2007 will be honored with an award certificate and a \$15 Chamber Bucks check. The honorees were Vicki Krznarich, Dee Sorenson, and Larry Patterson. A proclamation was made at the April 8th City Council meeting honoring Lester Lehman. Friday, May 9th has been declared as "Lester Lehman Day".

Angie (Director) attended a Strategic Planning workshop on April 14th in Oshkosh. She will also be attending a Disaster Response workshop on May 2nd. On March 27th, she attended the NL Jaycees meeting. They donated \$100 to the walking tour. Angie spoke to NL Girl Scout Troop #97. They will be helping with a mailing on April 23rd.

Parkview Elementary Junior Curators for March had a total attendance of 240. The Chicago Bus Trip on April 26 is full. On April 15th, the Friends of the Museum had a meeting and adopted the title of Friends of the New London Public Museum. Alice and Vicki have completed the research part of the Walking Tour. Literacy Night on March 27th was well attended.

Discussion/Action

Ron, Diane, and Angie met to review the museum policies. A first reading of the museum policies was done. A motion by Renning/Tobey was made to accept the policies as amended. Motion carried.

There was continued discussion about the possible new building project. Articles were discussed about the importance of libraries to a community. These articles will be summarized and a presentation prepared for a possible appearance before the Council in May. A library use survey will be developed.

Mary Tobey will be retiring this summer from her position as elementary principal. She will be discussing possible board replacement candidates with School Superintendent Fitzpatrick.

Motion made by Renning/Bermann to go into closed session at 6:15 p.m. for the purpose of reviewing the performance evaluation of the library director. Unanimous roll call vote was taken. Motion carried. At 6:53 p.m. a motion was made by Renning/Bermann to return to open session. Motion carried.

Motion made by McDaniel/Dorow to adjourn the meeting at 6:55 p.m. The motion carried. The next meeting of the Library and Museum Board will be held on May 19, 2008 at 5:00 p.m.

Respectfully submitted,

Christine C. Bermann--Secretary