COMMON COUNCIL MEETING
Tuesday, May 14, 2013

A regular and open meeting of the City of New London Common Council was convened on Tuesday, May 14, 2013 at 7 p.m. in the Council Chambers of the Municipal Building. After the Pledge of Allegiance, roll was called. Presiding: Mayor Gary Henke

Members Present: Robert Besaw, John Romberg, Mary Tate, D. Thomas O'Connell, Lori Dean, Michael Barrington, Ronald Steinhorst, Robert Way, Dennis Herter, David Morack

Officers Present: Kent Hager, City Administrator; Earl Luaders, City Attorney; Susan Tennie, City Clerk; Chad Hoerth, Parks & Recreation Director; Jeff Bodoh, Director of Public Works/City Engineer; Jeff Schlueter, Chief of Police; Steve Thompson, Utility Manager

Others Present: Ginger Miller, Recreation Coordinator; Bert Lehman, County Post East; Jim Ziegler, Wolf River Vet Clinic; Mike Koles, Waupaca County Community Development Educator

ORGANIZATIONAL MATTERS:

AGENDA: Morack/Steinhorst to adopt amended agenda. Carried 10-0.
[Moved presentation from Mike Koles, Item #14 to Item #10]

RULES: Way/Tate to adopt Chapter 2 of the Municipal Code as the rules by which Council Meetings will be conducted. Carried 10-0.

ELECTION OF COUNCIL PRESIDENT: Steinhorst/Besaw to nominate John Romberg as Council President. Morack/Dean to close nominations and cast an unanimous ballot for John Romberg as Council President. Carried 10-0.

OFFICIAL NEWSPAPER: O'Connell/Barrington to designate the County Post East as the official City newspaper. Carried 10-0.

Barrington/Steinhorst to adopt Resolution No. 1270. Carried 10-0.

RESOLUTION DESIGNATING PUBLIC DEPOSITORY
AND AUTHORIZING WITHDRAWAL OF CITY MONIES

RESOLUTION NO. 1270

RESOLVED, that the following banking institutions:

First State Bank of New London, WI; FirstMerit Corp of New London, WI; Bank Mutual, New London, WI; Edward Jones & Company; Wolf River Community Bank; Community First Credit Union; Fox Communities Credit Union; B.C. Ziegler & Company; UBS Financial Services; Morgan Stanley; RBC Dain Rauscher; and the Local Government Investment Pool of the State Treasurer, qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated, until further action, as public depositories for all public monies coming into the possession of the City of New London, Waupaca and Outagamie Counties, Wisconsin and any of its legal subsidiaries such as Floral Hill Cemetery, and the New London Utilities, etc. excepting the New London Housing Authority which has complete custody of its own funds; and

That withdrawal or disbursement from a demand deposit from any one of the above named depositories shall be by order check, as provided in §66.042 of the Wisconsin Statutes; that in accordance therewith all order checks shall be signed by the following persons: Judy M. Radke, Treasurer or Susan M. Tennie, Clerk and countered signed by Gary Henke, Mayor or, John E. Romberg, President of the Common Council, and shall be so honored.

The withdrawal or disbursement upon such demand deposits may also be made through electronic fund transfer and automated clearinghouse methods in accordance with §66.0603(lm). The withdrawal or disbursement of City funds held in any of the above named depositories in a demand deposit or time deposit to any other demand or time deposit in the same or other authorized depository may be accomplished by order check, electronic fund transfer or automated clearinghouse method by the Clerk or Treasurer, insofar as such demand or time deposit is under the sole authority and control of the City of New London, and its legal subsidiaries.

It is further resolved, that in lieu of their personal signatures, the facsimile signatures, which have been adopted by: Judy M. Radke, Treasurer; Susan M. Tennie, Clerk; Gary Henke, Mayor; may be affixed on such order checks, that any one of the above named depositories shall be fully warranted and protected in making payment on any order check bearing such facsimile not withstanding that the same may have been placed therein without the authority of the designated person or persons.

In addition, the Council authorizes the Clerk and Treasurer to invest public monies at any of the above named public depositories, within the limits established by law acting to the best of their ability to ensure the safety of these funds, in compliance with the City Financial Policy adopted February 13, 2007, as amended. A certified copy of this resolution shall be delivered to each of above named depositories, and said depositories may rely on this resolution until changed by lawful resolution and certified copy of such resolution has been given to the cashier of the respective above named depositories.

Adopted this 14th day of May, 2013

BY:_____
Gary Henke, Mayor

ATTEST:_____
Susan Tennie, City Clerk

APPOINTMENT OF COMMITTEES, COMMISSIONS & BOARDS:
Mayor Henke announced the following Committees Appointments:

Finance & Personnel: John Romberg (Chr), Dave Morack (V Chr), Mary Tate, Tom O'Connell, Mike Barrington

Parks, Recreation & Leisure Activities: Rob Way (Chr), Bob Besaw (V Chr), Dennis Herter, John Romberg, Lori Dean Citizens members: Bob Marcks & Tiffany Schulz (expires 3/2014)

Board of Public Works: Mike Barrington (Chr), Dennis Herter (V Chr), Lori Dean, Bob Besaw, Ron Steinhorst [Confirmed: O'Connell/Tate Carried 10-0]

Economic Development: Dave Morack (Chr), Tom O'Connell (V Chr), John Romberg, Mary Tate, Ron Steinhorst Citizens members: Steve Dyreson, Gordy Schirpke, Laurie Shaw (expire 3/2014)

Planning Commission: 3 year term: Carol Renning, Dona Gabert

Board of Review for 2013: Gary Henke, Susan Tennie, John Romberg, Dennis Herter, Dave Morack Alternates: Bob Besaw and Mike Barrington

Police & Fire Commission: Five year term: Tom Schmude, Joel Kable

Board of Zoning Appeals: Three year term: Arnold (Bud) Stern, Terry Dorschner

Cemetery Commission: Three year term: Donn Allen

Housing Authority: Five year term: Arien Herminath

MINUTES: Dean/Tate to approve the Council minutes of April 9, 2013 as written. Carried 10-0.

BILLS: Romberg/Morack to authorize the payment of invoices incurred during April 2013 in the amount of $730,820.26. Carried 10-0.

Public Comment: Mike Koles, Waupaca County Community Development Educator, distributed and summarized a Simple Logic Model "Outcome" Synthesis and Prioritization document created for the New London Public Library and Museum. This document was put together with the information received through a "Destination Workshop" to identify the long term priority outcomes that the participants want the Library and Museum to have on the community.

O'Connell/Tate to approve the Offer to Purchase submitted by Jim Ziegler of the Wolf River Veterinary Clinic in the amount of $10,000. This is for vacant land owned by the City located at the Corner of Wyman and Spring Street. Carried 10-0.

STANDING & SPECIAL COMMITTEES:
BOARD OF PUBLIC WORKS -

1. Minutes of May 6, 2013 were read by Barrington
2. Barrington/Dean to approve Joint Agreement/Resolution No. 1273. Carried 10-0.

JOINT AGREEMENT / RESOLUTION TO TRANSFER
JURISDICTION OF SPURR ROAD FROM THE
TOWN OF LEBANON TO THE CITY OF NEW LONDON

RESOLUTION NO. 1273

This Jurisdictional Transfer Agreement is made by and between the Town of Lebanon, Waupaca County, and the City of New London.

WHEREAS, Spurr Road between US Highway 45 and County Trunk Highway D (0.25 miles) is now under the joint jurisdiction with the Town of Lebanon having jurisdiction of the north one-half and the City of New London having jurisdiction of the south one-half; and

WHEREAS, the current split jurisdiction between the Town of Lebanon and the City of New London was based on the boundary between the Town of Lebanon and City of New London as the centerline of Spurr Road, with the Town of Lebanon being north of the centerline and the City of New London being south of the centerline; and

WHEREAS, the City of New London has subsequently annexed the majority of parcels fronting on the north side of Spurr Road; and

WHEREAS, the Town of Lebanon desires to transfer jurisdiction of the north one-half of Spurr Road to the City of New London, and the City of New London desires to accept jurisdiction of the north one-half of Spurr Road, for full jurisdiction of Spurr Road as shown on Exhibit 1 attached.

NOW, THEREFORE, BE IT RESOLVED AND AGREED, that the Town of Lebanon, Waupaca County, will and hereby does transfer and convey jurisdiction of the north one-half of Spurr Road between US Highway 45 and County Trunk Highway D (0.25 miles) to the City of New London, and the City of New London will and hereby does accept full jurisdiction of Spurr Road between US Highway 45 and County Trunk Highway D (0.25 miles) as shown on Exhibit 1.

Adopted this _____ day of _____, 2013

TOWN OF LEBANON

_____
Les Prochnow, Chairman

_____
Chelley Lee, Town Clerk

Adopted this 14th day of May, 2013

CITY OF NEW LONDON

_____
Gary Henke, Mayor

_____
Susan Tennie, City Clerk

3. Barrington/Way to approve the Design and Construction Management Services contract with Keller, Inc. up to $50,000. Carried 9-1 [O'Connell against].

FINANCE & PERSONNEL -

1. Minutes of May 8, 2013 were read by Romberg.
2. Romberg/Tate to accept the first reading of an Ordinance to amend §9.02, 9.04 and 9.28 of the Municipal Code to allow hunting on property owned by Cris Kringel at 640 Spurr Road. Carried 10-0.
3. Romberg/Steinhorst to adopt Resolution No. 1271. Carried 10-0.

A RESOLUTION FOR INCLUSION UNDER GROUP LIFE INSURANCE

RESOLUTION NO. 1271

RESOLVED, by the Common Council of the City of New London that pursuant to the provisions of Chapter 40 of the Wisconsin Statutes such Common Council hereby determines to be included under the following Group Life Insurance program(s) provided by Chapter 40 of the Wisconsin Statutes for its eligible personnel:

Check box(es) for coverage desired:

- ☐ Basic Group Life Insurance
- ☐ Supplemental Group Life Insurance

Additional Group Life Insurance:

- ☐ Unit 1
- ☐ Units 1 and 2
- ☐ Units 1, 2 and 3

- ☐ Spouse & Dependent Group Life Insurance
- ☐ Amount of insurance for any insured employee who attains age 65 on or after the effective date of this Resolution shall be 50% rather than 25%.

BE IT FURTHER RESOLVED, that the proper officers are herewith authorized and directed to take all actions and make such deductions and submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such group life insurance.

BE IT FURTHER RESOLVED, that the City of New London WRS Agent submits a certified copy of this Resolution to the State of Wisconsin Department of Employee Trust Funds.

Adopted this 14th day of May, 2013.

BY:_____
Gary Henke Mayor

ATTEST:_____
Susan Tennie, City Clerk

4. Romberg/Tate to approve license list. Carried 10-0.

MAY LICENSE LIST

BEVERAGE OPERATOR LICENSE

Sarah K. Lowe — C & R Waterfront
809 N. Drew Street
Appleton, WI 54911

Danielle R. Muir — Bree's Inn II
256 S. Main Street
Clintonville, WI 54929

PARKS & RECREATION -

1. Minutes of May 7, 2013 were read by Way.
2. Way/Dean to approve Donation & Release Agreement between the City and New London Youth Baseball for the new bathrooms/shelter at Pfeifer Park. Carried 10-0.

PLAN COMMISSION –

1. Minutes of March 25, 2013 were read by Steinhorst

ECONOMIC DEVELOPMENT COMMITTEE

1. Minutes of April 30, 2013 were read by Morack.
2. Morack/Barrington to adopt Resolution No. 1272. Carried 10-0.

RESOLUTION TO AUTHORIZE THE PARTICIPATION OF THE
CITY OF NEW LONDON IN FORMING AN EAST CENTRAL WISCONSIN
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REGIONAL REVOLVING LOAN FUND

RESOLUTION NO. 1272

WHEREAS, the State of Wisconsin Department of Commerce (now WEDC) developed an initiative that seeks to consolidate the local CDBG Business Revolving Loan Funds that exist in Shawano, Outagamie, Waupaca, Winnebago, Calumet and Fond du Lac counties in East Central Wisconsin into a regional loan fund; and

WHEREAS, the proposed consolidation is in the City of New London's economic interest as it will provide a more effective financing program that will remove existing federal regulations, open up the funds to more businesses and projects, streamline fund management, and relieve individual communities of administrative and legal responsibilities; and

WHEREAS, the City of New London has reviewed the East Central Wisconsin Regional Revolving Loan Fund Initiative draft manual; has considered the advantages and disadvantages of participation; and recommends the City of New London participation in forming an East Central Wisconsin CDBG regional loan fund; and

WHEREAS, the East Central Wisconsin Regional Fund will implement a regional strategy that encourages local governments to work together, streamlines the management of RLF's and improves local capacity for economic development; and

NOW, THEREFORE, BE IT RESOLVED, that the City of New London agrees to participate with Shawano, Outagamie, Waupaca, Winnebago, Calumet and Fond du Lac counties to form an East Central Wisconsin CDBG Regional Revolving Loan Fund.

BE IT FURTHER RESOLVED, that the City of New London authorizes the Mayor and/or City Administrator to sign and execute all necessary documentation to complete said participation on behalf of the City of New London.

Adopted this 14th day of May, 2013

BY:_____
Gary Henke, Mayor

ATTEST:_____
Susan Tennie, City Clerk

REPORTS & MINUTES DISTRIBUTED:

1. Library & Museum – 4/15/2013
2 Police & Fire Commission – 4/15/2013
3. Utility – 4/2/2013 & 4/16/2013
4. Cemetery Superintendent – April Report
5. Building Inspector – April Report

Alderperson Tate announced anniversaries for the Fire Department: Curt Hatfield 19 yrs; Joseph Kosmerchock 9 yrs; Eric Sager & Zachary Dunbar 4 yrs; Christopher Ashline 2 yrs.

REPORT OF OFFICERS on recent events and announcements to the Public –

Mayor –

1. Mayor Henke read three proclamations acknowledging: National Public Works Week, International Migratory Bird Day and Poppy Day.

City Administrator -

1. The Rotary will be doing their annual tree planting on the Bernegger Trail on Monday, May 20th. Hillshire Brands has made a generous donation to make this tree planting project possible.
2. The DOT has decided to modify the current design of the 15/45 intersection rather than construct a Roundabout at that location.

City Attorney –

1. Earl explained that the plans & specs provided to us from Keller, Inc. for the new garage are copyrighted by Keller. If we should abandon the project, we cannot take the plans to another contractor.

Utility Manager –

1. The Water Department is currently doing curb box repairs. Well #4 on Oshkosh Street is be rehabbed. Construction on the Douglas Street substation has begun and is to be completed by Labor Day.
2. The Utilities will again be sponsoring their 2nd Electronic Recycling Day on June 1st from 8-noon in the Utility Parking lot.

Anniversaries: Dave Murphy 15 yrs; Robbie Kumbier 9 yrs; Ryan Yonke 1 yr;

Director of Public Works –

1. This is the last week of Spring yard waste pickup.
2. Reminded citizens to keep their lawns mowed and keep the clippings out of the roadway.

Parks & Recreation Department -

1. Emergency Slow No Wake order has been lifted due to the recession of the Wolf River. Boaters should be aware of their boat's wake and be considerate of property owners.
2. Summer Program registration is currently taking place. Details on programs are on the City website or in the Summer Program Guide.
3. The Swimming Pool is closed for annual maintenance. It will reopen on Monday, May 20th at 6 a.m.
4. This is the 20th year the City of New London has met the criteria and has been named a Tree City USA by the National Arbor Day foundation.

Chief of Police –

1. Anniversaries for Police Department are: Ben Schmidt 7 years
2. Again, reminded citizens of the importance to lock their cars, even in your driveway, in order to prevent thiefs.

There being no other business, Dean/Steinhorst to adjourn. Council adjourned at 8:05 p.m.

_____

Susan Tennie, City Clerk
May 14, 2013